

IOMSN
Minutes of the Executive Committee
Date: August 20, 2018
Conference Call 6PM

Item	Discussion	Outcome
Call to Order	Present: Patricia Pagnotta Cheryl Blaschuk Marie Moore Megan Weigel June Halper Staff: Lisa Skutnik, Leny Almeda, Marguerite Herman, Roberta Elwell.	Call to order by Patricia Pagnotta at 6:03pm
Review of previous minutes	Approval of Minutes from July 16, August 3, August 10, 2018	All Approved. Will need editing before posting.
Executive Director Report on Regional Programs and Grants Submission	Regional Programs are moving along nicely. The registration count to date is: Oak Brook, IL = 18 Linthicum, MD = 17 Portsmouth, NH = 26 Knoxville, TN = 14 Las Vegas, NV = 34 Pittsburgh, PA = 15 Birmingham, AL = 29 San Antonio, TX = 12 We have 12 Supporter tabletops for the IOMSN regional programs. Beverly Layton posted on the IOMSN Google group to alert every one of the program in her region. Other chairs should do the same. June submitted grants for a 3.5 day Mentorship program. Two companies have turned it down. We are hoping that we can get	June will continue to update the Board on Regional Program activities.

	<p>support from the other pharma companies. June will be submitting soon for half-day regional programs for March-April 2019. Amy Perrin Ross thinks the full days are too long. Plan for an Opening Lectures, then courses in basic and advanced nursing in MS.</p>	
Board Confidentially Agreement	<p>A Board Confidentially Agreement will be review by Amy Perrin Ross. The Executive Committee needs to review the document for changes.</p>	<p>June will update the Board on changes or approval to the Confidentially Agreement.</p>
Financial Update	<p>Marie Moore has accepted the position as Treasurer for the IOMSN. She will also continue to be on the Membership Committee. The IOMSN has adequate reserve for two years of IOMSN operation, as directed by the BOD.</p>	<p>June will continue to update the Board.</p>
<p>Presidents Report</p> <p>Minutes Posting</p> <p>Needs Assessment</p>	<p>Patricia reports that PA's requested involvement with the IOMSN There is potential in including all Advanced Providers to meet the needs for both specialists. Suggest IOMSN to develop a special task force to present recommendations to the whole board. Marie Moore should be involved since she is the Chair of the Membership Committee</p> <p>All the minutes from 2017 will be posted on the IOMSN website. The EC is currently reviewing the minutes. The 2018 minutes are being reformatted and the committee will review before they are posted to the website.</p> <p>Obtain feedback on educational programs. Get people more involved with IOMSN. June has a form that we can use; the committee can review before we email it out in September. Offer incentive to fill out the form i.e. \$25.00 discount toward Annual Meeting registration.</p>	<p>Develop a PA Task force and present to the board- Cheryl motioned and Marie seconded. Approved</p> <p>2017 and 2018 minutes will be posted to the IOMSN website once formatted</p> <p>Leny will send out an email blast in September follow up with putting it in the mail.</p>

General Discussion	Tricia thanked the EC for their support	
Adjournment	Motion to Adjourn- Cheryl Blaschuk Second- Megan Weigel	Meeting adjourned 6:49

Submitted by Cheryl Blaschuk